

Minutes for P.I.E. Board Meeting
Palm Island Estates Association, Inc.
February 12, 2024
61 Kettle Harbor Dr

Vice President Susanne Stubbs called the meeting to order at 2:04 p.m. A quorum was met with the following board members present in person: Linda Cotherman, Lindsay Yates, Deb Knighten, Amy McCully, Kelly Lube, Kathy Sickles and Susanne Stubbs. Meryl Schaffer was not present.

Minutes: Upon motion by Lindsay Yates, the minutes for the January 8, 2024 meeting were approved unanimously.

Member Comments: None

Treasurer's Report: Lindsay Yates.

- Lindsay emailed the financial report to all board members, prior to meeting.
- Only two expenses to note. \$78 miscellaneous expense charged to Expense-Administrative for new totes for PIE shed storage. \$110 miscellaneous expense charged to Expense-Social for food at annual PIE meeting.
- All income was from dues. 169 renewals/new members to date in 2024.
- A motion to approve the treasurer's report for information was made by Linda Cotherman. All in favor, no one opposed.

Corresponding Secretary: Deb Knighten

- PIE received a nice "Thank You" card from Island Kid Scholarship recipient, Quincey Dunlap.
- Deb Knighten asked for the difference to be explained of the different positions. I.e, corresponding secretary, communications, etc. Lindsay Yates explained some of the differences and what to expect in each role. Deb again asked if **correspondence and communications could be combined in the future to simplify the roles.**
- Susanne mentioned that a fellow neighbor had come to her as a PIE board member, seeking guidance on what they could/could not plant in the easement outside of their home in Colony Don Pedro. It was decided that the neighbor would need to talk to their HOA and/or the county. Linda offered to speak with him and offered to help.
- Deb said she has gotten feedback from neighbors on the island that they are "happy to see all the things PIE is doing".

Website: Deb Knighten

- Jude Smith, a PIE member, was asked to improve our weebly website, palmislandestates.org to help streamline and integrate mailchimp, weebly, and memberships. Communication committee will meet to discuss further. Jude would be volunteering her time and expertise. There is no cost associated with this.

Administrative Update: Lindsay Yates

- Insurance policy renewal had a \$400 increase. This was budgeted for and will be in the February report.

Committee Reports:

a. Info Central: Susanne Stubbs

- Dune Restoration information has been sent out.
- Still working on CERT training with the county fire. Hands on training event "Safety of the Island" - No date set
- "All Things Insurance" will be 3/5/24 at 11:00am, location TBD. Nat (Nathan) Italiano, VP of Italiano Insurance Services- Boca Grande location. This will be treated as an informative Q & A session- no powerpoint presentation. Susanne is still looking for the correct people to talk and answer questions. This may be the first part of a multi-part series.

b. Social: Kathy Sickles, Kelly Lube, Amy McCully

- Palm Palooza will be Saturday 2/24/24 2:00-6:00 pm. Kathy, Deb, & Linda, will all be absent. Amy is unsure of attendance. Social committee, along with island residents Amanda Small, Rose Malone, and Joanne Dillon will volunteer their time for setup. Lindsay will man the membership table at the front. PIE board members will do their part in relieving different positions, so no one person is stuck anywhere. Working with PIT on the tide schedule and getting the food truck over to the island safely. Lindsay suggested the 50/50 raffle go to raising funds for Island Kids Scholarship Fund. Linda made a motion to approve. All in favor. No one opposed.
- The Social committee and Membership Chair will meet to discuss how to drive more membership signups at each event.

c. Island Watch/Roads and Bridges/Fire District: Linda Cotherman

- In accordance with the Florida Sunshine Law, Lindsay Yates excused herself from this discussion due to her membership on the Roads & Bridges committee. Tim Ziegler, the author of the reports we identify as the Penn State report on recommended maintenance of our sand roads, recommends our island speed limit be reduced to 15 mph. PIE action committee to pursue this matter with a petition to lower the speed limit on the island and simplify it by making it consistent, island-wide.
- In regards to the sagging utility lines in Bocilla lagoon at the Anne Merry Bridge,. Linda has sent one last attempt via email to FPL with no response. Linda will share photos of what she has. Linda made a motion for the next step to be a **letter from the board (Meryl Schaffer)**. All approved. No one opposed.
- Linda attended the Fire Board meeting. Candyce Cohen has written a letter addressing the concrete posts that have been placed near the property line of Beach to Bay and The Preserves. These concrete posts hinder access of emergency vehicles.

- Landscaping at the new fire house was addressed at the Fire Board meeting, with the hopes of returning it to a natural vegetative state.
 - Barrier Island Access Survey has no 2nd survey in place, no plan moving forward. On hold from the county for now.
- d. Community Liaison: Linda Cotherman, Amy McCully**
- Linda has spoken to Chris Shephard from PIT and he has agreed to work closely with Jim Luscombe of Palm Island Stays, and Palm Island resort, to address “high volume” check-out times.
 - Linda has recruited Amy McCully to be a part of the Community Liaison committee. Amy will be reaching out to the Charlotte County Sheriff's office to get more information and clarification on who our Community Liaison officer is, if they'd be willing to come to our board meetings and become more involved and hands-on in the community.
- e. Scholarships: Kelly Lube, Amy McCully**
- Nothing new to report.
 - Kelly plans on putting up flyers in the future about donating to our Island Kids.
 - Future scholarship committee meeting to update/revise scholarship guidelines.
- f. Membership/Welcome: Lindsay Yates, Deb Knighten**
- Nothing new to report for membership.
 - Deb would like to put together a welcome “basket” of sorts for new homeowners in a timely manner. Lindsay is willingly handing over the responsibilities of welcome letters and/or basket to Deb. Deb will come back with ideas for future welcome baskets. Deb would like to set future goals for new memberships.
- g. Communications: Deb Knighten, Kelly Lube, Susanne Stubbs**
- Future facebook page was discussed again, to be used as an extension of our website, for informational use only, and to eliminate the posting by any board members personal page.
 - Lindsay made a motion to approve the initiating of a Palm Island Estate Facebook page (not group). All in favor, no one opposed.
 - Linda made a motion to approve all board members to be made admin of facebook page. All in favor, no one opposed.
 - Logo design for future use will be discussed with resident and member, Ember Harker and Jude Smith
 - Committee met and discussed the idea of bringing local authors to the island maybe 4 times a year for a “meet the author, book signing”. The committee ultimately decided to attend a local one coming up, to get a better idea of how that might look going forward.
- h. Nominating: Amy McCully**
- **Announced the potential candidates** and will be encouraging their presence at a future board meeting.

Old Business:

- **Community Plan:** No news to report.

- The boulders that were placed near PIE beach access 8 on NN. Gulf Blvd, have been rolled back to the 10 ft easement requirement.
- Kathy will order the new shed clipboard and fill it with a spreadsheet for check-in/check-out of PIE inventory, such as tables, chairs, tents etc. **PIE shed lock combination** was shared with board members.
- Bulletin board at Palm Dr.- Jason Curtis cant do it. Linda's research shows that to purchase a brand new bulletin board they range \$550-\$700. We have a \$500 budget. Reallocation of funds in the future could cover the difference. Linda will come back with more options. Linda made a motion to approve the purchase of a bulletin board. All in favor. No one opposed.

New Business:

- Deb Knighten proposed the potential of a PIE board meeting time change. The idea was discussed and decided it would be discussed further at the next meeting.
- The discussion of dropping Robert's Rules for conducting meetings in the future was decided against as it serves its purpose in keeping a timely and orderly meeting.
- Lindsay would like to add another item to the agenda that would be "Board Discussion - Non agenda items". Would be after "Comments from guests".
- Vice president, Susanne spoke on behalf of President Meryl, and opened up a discussion about a scholarship fund for a beloved former island resident's son, who recently passed away. All PIE board members agreed unanimously that it was not to be pursued further, and that the PIE Scholarship Committee was not capable of taking it on.

Notes:

- If you have things you want on the future agenda, please send them to Susanne ahead of time.
- Kelly Allen, member, joined the meeting at 4:50pm.

Deb made a motion to adjourn. Meeting was adjourned 5:30pm.

Amy McCully, Recording Secretary. Submitted 2/12/24