

**P.I.E. Board Meeting Minutes**  
**When: Monday, September 9, 2019 5:00 PM**  
**Where: RESORT CLUBHOUSE**

1. Call Meeting to Order: 5:00
2. Roll Call/Establish Quorum
  - a. Present – Craig Baresel, Andy Ronald, Meryl Schaffer, Pat Gordon, Heather Stout, Cori Hane Palmere, Lou Ellen Wilson, Monica Errico
  - b. Present by Phone – Candy Cohen and Lindsay Yates
  - c. Excused Absent – Sally Johnson, Linda Cotherman, and Dave Mulvaney
3. Approval Minutes June 10, 2019
  - a. Monica to correct “Sheriff Ed” to Deputy Ed in the June minutes.
4. Report of the President/Board Members – Lou Ellen Wilson
  - a. The summer had been busy but uneventful and all updates will be included in the committee reports and old business.
5. Treasurer’s Report – Lindsay Yates
  - a. Cori Hane Palmere motioned to approve accept the report as information. The motion passed unanimously.
6. Report of Corresponding Secretary – Meryl Schaffer
  - a. Website Updates/Communication Protocols
    - i. Meryl Shaffer hasn’t received any photos from any one from Band in the Sand or other events to post on the PIE website. We would be happy to pose these as soon as they come in.
    - ii. Lou Ellen Wilson and Linda Cotherman met to discuss guidelines for communication protocols for publishing articles and information on the website or by email to the membership. Protocols were sent by Meryl Schaffer prior to the meeting. The purpose is to generate policies and procedures in PIE’s reporting. Monica Errico motioned to approve the protocols as published. The motion passed unanimously.
7. Committee Reports:
  - a. Info Central – Sally Johnson
    - i. Nothing to report.
  - b. Social – Rose Malone (report given by Meryl Schaffer)
    - i. The Social committee recently met and proposed events, dates and budgets for upcoming events. Meryl sent the notes to the BOD with dates and descriptions of events. The proposed budget for 2018 was \$2400. We came in at \$2300 last year. Expect the same for this year.
    - ii. Heather Stout will order banners for all the events. 4x8 banners are sufficient. Heather to order 1 for each event. Note that dates can eb changed.
    - iii. The goal of the Pumpkins and Prizes event is to break even this year. The date will be Oct 26<sup>th</sup>.
      1. We can do the carving and contest at Rose and Tim Malones house again.

2. Kris Doubles will judge the event.
  3. Pumpkins will be for sale from 9 am -1 pm.
  4. Monica Errico will bring the decorations
  5. Andy Ronald will get the pumpkins
  6. Heather Stout will get the prizes and snacks
- iv. Island clean-up will be on Nov 2<sup>nd</sup> – organized by Pat Gordon.
  - v. SantaCon – December 14<sup>th</sup>. There will be a donation of goods for Helping Hands and Ears Animal Rescue.
    1. PIE will decorate some of the trees at the flagpole area.
    2. Sally Johnson will take on purchasing the wreaths and the lights.
  - vi. Rummage Sales – This will be another a break-even event. Billy Caldwell has agreed that we can use the ferry area. The cost is \$20 for space regardless of whether or not they use a PIE table.
    1. Lou Ellen Wilson will be responsible for the PIE table for the rummage sales.
    2. The event should be kept small. The committee will decide on whether or not we serve hamburgers and hotdogs – TBD.
  - vii. 2020 Street Dance will be held on February 1st
    1. The Gummy Sharks are booked
    2. People will not need to bring a dish to pass
    3. Admission is free to members and \$10 for each non-member
- c. Island Watch – Linda Cotherman (report given by Lou Ellen Wilson)
    - i. Repairs to the bridge – the contractor has notice to proceed from the county. One lane will remain open. Schedule is unknown at the time, but it will be published before repairs start.
    - ii. County on 9/4/19 mowed the right of ways and between the bridges.
    - iii. Tax notices are out. Challenging forms are available on the county website. Challenges must be submitted by Sept 13<sup>th</sup> if you are going to challenge it.
    - iv. There are vacancies on the Roads & Bridges and Fire MSBU Boards.
    - v. PIE as a sponsor for the BICI auction night.
      1. Cori Hane Palmere motioned that PIE become a Fox Tail Palm Sponsor for \$150.00. (minimum sponsorship - \$150). The motion passed unanimously.
  - d. Barrier Island Fire District MSBU – Candy Cohen
    - i. The advisory board held the quarterly meeting on July 26<sup>th</sup>. There was minimal discussion beyond acknowledging that they were proceeding with the fire house. The term of a few board members is coming up in October. There are applications available on the county website. The next meeting is Oct 25<sup>th</sup>. Officers will be elected at that next meeting.
      1. The property for the new fire house has been purchased. The next step is to change the zoning so all islanders should be receiving notice for the change of zoning process from the county, but timing for such notices is unknown.

2. There haven't been any decisions on the disposition of the former fire house.
  3. The proposed look of the building is still unknown. The fire MSBU board was told that they wouldn't have any input into that process which lead to further questions as to what input the committee would have.
- e. Utility Update – Craig Baresel
- i. Craig attended August 6 quarterly utilities meeting. No mention of anything near us. Only 2 projects of converting septic to sewer have been barely started this year. El Jobean area approved late 2017 is just now getting easements and starting construction of needed pump station. Akerman area is sending out initial info to homeowners but public meetings not until mid-November.
  - ii. After the official meeting Craig met individually with the utility director Craig Rudy and asked him if he was aware of any discussions that could affect us. He said he was not. He admitted that due to budgets, other projects, and available contractors that the progress on the 5-year plan was going slower than the plan originally outlined. Bottom line, unless something major changes we are not within 5 years. The wildcard is always the resort. If they do something to connect to the County then it would most likely change our timeframe.
  - iii. The next quarterly utility meeting is October 29.
- f. Administration – Lindsey Yates
- i. Nothing to report
  - ii. Lou Ellen Wilson commented that the administration committee needs to meet before the October meeting to discuss the electronic year end communications and collecting of proxies.
- g. Security – Dave Mulvaney (report given by Lou Ellen Wilson)
- i. During the month of June there were 3 break-ins reported. Three island teenagers were caught through surveillance video and Deputy Ed served them. The State Attorney's Office offered to them to attend 6 hours each of training and no charges were filed. Since then no further reports of incidences have occurred.
  - ii. PIE sponsored after hours Deputies on the 4<sup>th</sup> of July weekend for \$850.00.
  - iii. Deputy Ed has taken a full-time assignment at the courthouse. Another full-time deputy will be assigned for fiscal year 2020 which is October 1<sup>st</sup> – September 30<sup>th</sup>.
  - iv. Lou Ellen Wilson motioned to write a "Thank You" letter to Deputy Ed. The motion passed unanimously.
- h. Scholarship – Heather Stout
- i. Nothing to report.
- i. Welcome/Membership - Cori Hane Palmere
- i. June – August there were 6 new memberships.
- j. Beautification – Pat Gordon
- i. Island Clean-Up will be on Nov 2<sup>nd</sup>, 2019.
  - ii. There was \$2500 in the 2019 budget for maintenance of the beach accesses. The beach accesses are getting overgrown. Therefore, we might be ready to bid

out clearing of the accesses – bid out because we've been unable to find volunteers to do this. Andy motioned to bid out to contractors to clear the accesses. The motion passed unanimously.

- iii. Andy Ronald raised the issue of ensuring that if there are other items in the 2020 budget that require maintenance and/or beautification that we be transparent if PIE should need to raise dues to support some of these.
- iv. Andy Ronald discussed the landscaping taken on by the Ferry on the mainland side ferry landing. However, when you cross over to the island side of the Ferry, your first footstep onto our island, outside of the recent improvements to the gazebo, the area is in bad shape. In particular, the area where people park the golf carts is in poor shape and floods routinely. This is a lease-for-use property owned by Billy Caldwell and leased by Palm Island Transit. Some proper landscaping, repairs to the parking area, and traffic definitions would be desirable. According to Palm Island Transit, they would benefit from better definition of traffic patterns. Therefore, there is a possibility to fill and shell for parking, clean up around the gazebo, and perhaps railroad ties to define the parking spaces better.
  1. There was a general discussion on if PIE should survey the membership on this topic. The challenge here is that people would have very different ideas on what the island is and what it should be. PIE can survey the membership to see if members would support PIE taking on looking into funding improvements with our side of the ferry landing (in conjunction with Palm Island Transit) as a 2020 initiative.
  2. In the interim, it was proposed to approach the Roads & Bridges Advisory Board to see if they have any jurisdictions of the Ferry landing due to right of ways.
  3. Monica raised the question of what happened to the garbage cans that we recently voted to allow BICI to maintain in exchange BICI being able to promote their organization on the cans. Monica was at the ferry landing and noticed a lot of trash in the bushes surrounding the gazebo.
    - a. It was noted by Lou Ellen that the cans were in disrepair. Therefore, BICI removed the cans and has been doing routine trash pickup manually at the landing.
      - i. Lou Ellen to reach out to BICI to see if they intend to put new trash cans there. If not, PIE would be willing to explore putting expenses to procure new cans into the 2020 budget. Lou Ellen to report on findings at the October meeting.

#### 8. Old Business:

- a. Update: Signage for Beach Walk-Overs – Andy Ronald
  - i. The new sign is made out of red cedar which will last for a very long time. 13 signs will cost \$3000 (~225/sign). This is a \$1000 savings from the original signs that were proposed. Hardware will be needed, and it will need to be stainless steel as opposed to anything galvanized. We will work with Witters Contracting

(Island Builders) to secure a discount on the hardware. The issue we may run into is that some of the 4x4's at certain accesses may be rotted and require replacing which we didn't take into account for current costs. Ropes guiding the beach accesses may also need to be replaced at certain accesses.

- ii. It was noted by Lou Ellen Wilson and Pat Gordon that the accesses were scheduled to be pressure washed this year as opposed to sealing), but we don't have access to water to perform the pressure washing.

9. New Business:

- a. Sponsorship/BICI auction → see Island Watch
- b. Nominating Committee – Lou Ellen Wilson
  - i. Sally Johnson is currently Chair. However, she cannot be chair because she intends to run for the board again.
    - 1. Pat Gordon volunteered to take on the role of Chair for the upcoming elections.
- c. Annual Meeting date/time – Lou Ellen Wilson
  - 1. We will schedule the annual meeting for Saturday, January 4<sup>th</sup>. The meeting will be held at the current Fire House.
- d. 2020 Budget – Lou Ellen Wilson
  - i. The 2020 budget needs to be brought forward at the October meeting. We will need to approve it and set membership fees based on the budget.
    - 1. Committee chairs must submit a budget for their 2020 needs.

10. Comments from Members (topics other than agenda items)

- a. None.

11. Adjournment: 7:19