P.I.E Board Meeting Minutes
January 8, 2018   5:00 PM
Location: Firehouse-Gasparilla Way

Present: Jeff Bisgrove, Linda Cotherman, Gary Galloway, Lindsay Yates, Cori Hane Palmere, Heather Stout, David Witters, Sally Johnson, Craig Baresel, Dave Mulvaney, Andy Ronald, Lou Ellen Wilson, and Monica Errico.

Meeting called to order at 5:05 PM by Heather Stout (Chairperson).

Certification of Candidates:
The Nominating Committee certified that all candidates had their resumes in by Dec 1st.

Election of Officers:
- Heather called for nominations for President. Gary nominated Lou Ellen for President. The vote passed unanimously.
- Heather was nominated for Vice President. The vote passed unanimously.
- Monica was nominated for Secretary. The vote passed unanimously.
- Dave was nominated for Corresponding Secretary. The vote passed unanimously.
- Linda nominated Lindsay for Treasurer. The vote passed unanimously.

Approval of Minutes
Heather made the motion to approve the minutes from the 12/11/18 meeting. The motion was seconded by Sally and approved unanimously.

General Discussion on open questions from the Board:
Lou Ellen inquired on Liability Insurance coverage for Directors, Officers and general liability for PIE. PIE does carry liability insurance for its Board of Directors (inclusive of officers) and general liability.

Treasurer's Report:
Lindsay reported that the financial statement hasn't changed since the report at the annual meeting on January 2nd, 2018. Copies attached and made a part hereof (APPENDIX 1). After discussion, motion made by Gary and seconded to accept the report for information. Motion approved unanimously.

Unfinished Business:
1. **Procedures for Conducting Meeting: (tabled from 12/11/17 meeting).**
    By power of executive authority as President, Lou Ellen presented an outline of the suggested procedure to the Board of a "Simplified Roberts Rule of Order" (RRofO) which is designed to make meetings run orderly and efficiently, yet allow members to participate at BOD meetings. After lengthy discussion, motion was made by Heather and seconded to adopt the RRofO as amended. (APPENDIX 2).   Motion was approved unanimously.

New Business:

1. *Appointment of Committee Chairperson:*
   (a) WHHP/Bocilla Islands Conversancy Inc. (BICI) After discussion occurred between the Board on Bocilla Islands Conversancy Inc. (BICI) motion was made by Jeff and seconded BICI to assume responsibilities of WHHP. Motion was approved unanimously.
   (b) Social Committee: After discussion due to upcoming events the following committee was appointed:
   - Jeff Bisgrove (BOD) - Chairperson
   - Monica Errico (BOD)
   - Rose Malone
   (c) Info Central: After discussion due to upcoming events the following committee was appointed.
   - Sally Johnson (BOD), Chairperson
   (d) ISO Committee: (Fire Rating Committee) Motion was made by Andy and seconded to form an ad hoc ISO Committee – mission to compile information and develop a strategy to be approved by the Board for improving our fire rating. Motion was unanimously approved. Due to upcoming events the following committee was appointed:
   - Andy Ronald (BOD) - Chairperson
   - Jeff Bisgove (BOD)
   - Dave Witters (BOD)
   - Scott Rockoff

   Appointment of other committee members tabled until next meeting.

2. *Band in the Sand – change in date due to conflict with Good Friday Holiday.*
   - Wayne Ratajack (member) reported that he in contact with the band to see if the date can be changed to Saturday night. If it can be changed the issue of moving and/or building a new stage will be tabled until next meeting. If it cannot be changed for 2018, PIE Board is encouraged in future years to hold it on Saturday night.

3. *P.I.E. 2018 Goals and Objectives*
   Reference compilation provided by Monica (APPENDIX 3) of topics raised to and by Board members as of 1/7/2018. After lengthy discussion, a motion was made to table action until the next meeting – All members will be notified via e-mail to submit additional ideas and preferences to the PIE Information website for submission by February 2nd. Submissions from the website will be collated by Heather. Feedback from proxy votes will be collated by Heather Stout. Also requested was that Board members review and prioritize the list.

4. *Other Business:*

- F.S. 617 (Corporation not for Profit) Heather stated that PIE is a corporation formed under F.S. 617, we are not a homeowners or a condominium association. After discussion, motion was made by Heather and seconded that Board adopt F.S. 617 and operate under the provisions stated therein. Motion was unanimously approved.
- 2018 Annual Meeting Ballots. After suggestion by Wayne Ratajack (past president) that the video of the opening of the ballots for the 2018 election be destroyed since there were no objections to the results. Motion was made by Heather to destroy the ballots. Motion was unanimously approved. Wayne further suggested that the ballots be separate from the proxy form since many people did not vote for Directors due to the fact they did not want a written record of who they voted for. The BOD will review ballot and proxy forms in order to revise for the 2019 election.
- 2018 Board Meeting Dates. After discussion regarding the number and By-Law requirement that board meetings could not miss more than 2 meetings with being excused, motion was made by Lou Ellen and seconded to set the dates for February, March and April as 2nd Tuesday at 5 p.m. at the Fire House and tabled until the next meeting exact number and dates for the remainder of 2018. Motion was unanimously.

General Discussion:

- Pam Mulvaney (member) asked that Board consider a bulletin board on island history to be placed in the Gazebo at the Ferry Landing. Requested she get permission from William Caldwell, since they own the property.

Lou Ellen motioned to adjourn the meeting. The motion passed unanimously.

Meeting Adjourned: 7:06 PM.
Next Meeting   February 12th – 5 p.m. Firehouse Gasparilla Way. Resident participation is encouraged!

Important Upcoming Dates:

- Bill Truex (County Commissioner) will be at the resort clubhouse on January 25th at 9:30 AM to answer questions.
- Fire Chief Bill Van Helden will be at the resort clubhouse on February 7th at 9:30 AM.
- The Street Dance will be February 17th at 111 Bocilla Drive.
- Feb 12, 2018 – Board Meeting, 5:00 PM Fire Station 10 on Gasparilla Way
- March 12, 2018 – Board Meeting, 5:00 PM Fire Station 10 on Gasparilla Way
- April 9, 2018 – Board Meeting, 5:00 PM Fire Station 10 on Gasparilla Way

APPENDIX 1 – Treasurers Report

[see hpsc537.pdf – "PALM ISLAND ESTATES ASSOCIATION, INC. BALANCE SHEET as of Dec 31,2017"]

APPENDIX 2: Simplified Roberts Rule of Order
The following amendments will be observed:
- Chairperson presides over meeting – recognizing all speakers, calling them out of order, and etc. The Chairperson should have with them a copy of Roberts Rule of Order when other questions come up that are not addressed in approved amendments.
- Order of the Meeting- The President states the agenda item. A motion is then made by a director. The motion does not need to be seconded. The President then recognizes all guests who wish to make a statement as listed on the sign-in sheet. Then the chairperson recognizes each director who wishes to make a statement. After all board members have spoken, board members are allowed to address the issue the second time. All statements are directed to the Chair not each other. The Chair has the right to call a board member out of order. After a board member is called out of order three (3) times, they will be asked to leave the meeting. Once discussion has ended, a motion is made by a director to "call the question". The Chair has the option of calling for vote by hands, voice vote or roll call vote. Meeting minutes must reflect if the vote was unanimous or name each director's vote as either for or against the motion. Amendments to the original motion are voted on in the order they were made and then the original motion as amended is voted on.
- Guest P.I.E. Member Procedures at Meetings - Prior to the meeting there will be a sign-in sheet with each agenda item listed – P.I.E. members are to add their names under the topic they wish to address. When the topic is introduced by the President (chairperson) members are called on to make a statement, not to last more than two minutes. They are not permitted to address the item again unless a Board member asks a clarifying question. The Chair can table an ongoing discussion topic for a future meeting.
- Meeting Agenda: All Directors and members have the right to submit topics for the agenda. Agenda topics must be received by the Secretary 7 days prior to meeting so the agenda can be finalized. It is suggested that proposed agenda items provide a description around the topic. The agenda will be distributed to board members and residents at least 5 days prior to the meeting, via website, posted on the bulletin boards and e-mail. Only in case of an emergency can an item be added to agenda by the Chairperson after it is published. The order of the agenda will be as follows:

1. Meeting is called or order by the Chairperson
2. Roll Call - establish a quorum
3. Approval of Minutes
4. Treasurer Report - accepted for information
5. Reports of Directors
6. Committee Reports
7. Old business (unfinished business)
8. New Business
9. Adjournment

APPENDIX 3 – Reference Topics Compiled as of 1/7/2018 as presented on 1/8/2018

Topic
Golf Cart Parade
Street Dance
Band in the Sand
Art Show
Pig Roast
Fishing Tournament
Beach Party
Fundraiser/Auction
PIE hosted speakers - PIE only vs. open to all residents
PIE hosted speakers - How to notify public (when and where)
PIE hosted speakers - Poll residents for list of topics?
PIE hosted speakers - Truex
PIE hosted speakers - Fire Chief
Local Charity Support (Level)
Coordination of calendar with BICI
Joint events with BICI
PIE donations to BICI
Welcoming Committee
PIE method for knowing new buyers/residents
Reflective house number signs for new residents
PIE website - update new board members
PIE website - update calendar
PIE website - update pictures from social events
PIE website - general info update
PIE website- membership info
PIE website - membership directory
PIE website - membership discounts for local services?
PIE website - post BOD meeting agenda?
PIE website member site blog

PIE website - contract site maintenance out?
Current sand road conditions
Paving of all sand roads?
Wooden bridge maintenance
Speed bumps on paved roads?
Widening of narrow spots on N. Gulf
Pedestrian safely on N. Gulf
Speeding on N. Gulf
New Fire Station Location
New fire station costs (MSTU?)
New fire station "wish list"
New fire station staffing
New fire station impact on insurance rating?
New fire station - what happens to the old one?
Old fire station - community center? PIE or county owner/operator?
Old fire station - tax implications to keep as county vs. PIE
Old fire station - Projected ownership & maintenance costs - who pays?
Old fire station - any projected costs to community/taxpayers for removal
Sewer - water quality (legacy water testing)
Sewer - Find out if this is inevitable long-term
Sewer - projected costs now vs. later per household
Sewer - PIE action with local government on decision?
Sewer - PIE "liaison" to provide more frequent updates
Water (BU) - water rate increase
Water (BU) - PIE "liaison" on water outages and issues
Water (BU) - pressure testing which impacts insurance rating
Beach walkover - acquire (legal) information on ownership
Beach walkover - inquiry into laws that governs the beach accesses
Beach walkovers - condition assessment & projected maintenance
Beach walkovers - recruiting volunteers to maintain
Beach walkovers - recruiting volunteers for financial support
Beach walkovers - beach access for handicap accessible

Island beautification - increase rate of island clean-up
Island beautification - beautification plan for bridges
Island beautification - assign trash gathering at Ferry landing
Island beautification - Improve area around Century Link utility
Island beautification - Gazebo maintenance at ferry landing for 2018
Island beautification - Flag pole/garden maintenance at ferry landing for 2018
Island beautification - Issue of standing water/puddling at golf cart parking area at ferry landing
Island beautification - Bulletin board on island history at ferry landing
Action on Iguanas
Palm Island Transit - Beautification on mainland ferry landing
Palm Island Transit - Financial impact of extending ferry ours
Palm Island Transit - Security impact of extending ferry ours
Palm Island Transit - Discount to PIE members and or "residents" when purchasing multiple annual car or golf cart passes.
Palm Island Transit - Inquiry on long-term plans to maintain free parking outside of ferry landing
By-laws - current interpretation
By-laws - identify where clarification to by-laws is needed
By-laws - contract out for legal guidance on what modifications should be made?
By-laws - evaluate if previous membership required for BOD nominees
BOD meetings - interpretation of RRofO
BOD meeting - introduce rules around members speaking at a BOD into our by-laws?
BOD meetings - modify meeting agenda postings to include more detail on topics
BOD meetings - limit time allotment on member discussions
BOD meetings - do member discussions need to be on the agenda to be raised and discussed? How to streamline/coordinate such accommodations?
BOD meetings - online and TC BOD meetings for BOD members
BOD - liability coverage for BOD members