

## **P.I.E. Board Meeting Agenda Monday, March 12, 2018**

Present: Linda Cotherman, Dave Mulvaney, Lindsay Yates, Cori Hane Palmere, Heather Stout, David Witters, Sally Johnson, Craig Baresel, Andy Ronald, Lou Ellen Wilson, Monica Errico and Jeff Bisgrove, arrived at 5:30 p.m.

Absent: Gary Galloway – excused.

### **Meeting called to order: 5:06 PM by Lou Ellen**

1. Approval Minutes February 12, 2018 Meeting.
  - Dave motioned to approve the minutes. The motion passed unanimously.
  
2. Report of the President – Update on issues discussed/approved at previous meetings
  - Liability Insurance – General Liability, Officers & Directors Liability, and Fidelity Bond purchased – cost \$3,598.00
  - Members of Island Watch – Lou Ellen motioned that Island watch be made up of a chairperson with the responsibility to bring topics of concern to the board. Board to approve forming ad hoc committees if needed and appoint chairperson. Motion was approved. Linda Cotherman was appointed as the chair in the February meeting and will assume sole responsibility of this committee.
  - Committee Formation: President stated that Roberts Rule of Order allowed for the President to appoint committee members if by-laws did not address issue. After discussion motion was made by Sally Johnson to approve the following policy – Committee formation and chairpersons will be approved by Board of Directors, President will appoint committee members. This policy will stay in effect until By-Law amendments are amended. Motion was unanimously approved.
  - **NOTICE TO PIE MEMBERS** - contractors that are hired by residents are responsible for removing all trash and lawn debris created by them.
  - Discussion on deletion of previous PIE email accounts
    - The former Web Communications committee deleted all previous PIE communication email accounts (and subsequently all emails contained within) during the transition of the accounts to the newly formed Communications Committee in late February. It was noted that all of the other previous PIE email accounts have been deleted and moving forward will be invalid to communicate with PIE. As a result a new email address has been established for PIE communications with PIE members: [pie@palmislandstates.org](mailto:pie@palmislandstates.org). Motion was made by Dave Mulvaney to approve reimbursement of cost in the amount of \$49 for attempting to reinstate the old accounts and initiating a new account. Motion was unanimously approved.

3. Treasurer's Report (Lindsay Yates) - Reference "PIE February 2018 Financial Reports.pdf." Dave motioned to accept the report for information as submitted. The motion passed unanimously.
4. Report of Corresponding Secretary (Dave Mulvaney) – Website Update
  - Heather was thanked by the board for keeping the PIE website maintained until this transition.
  - Dave Mulvaney discussed recent changes to the website:
    - Active weather forecast to the home page
    - Addition of tidal charts to the homepage
    - All PIE Board meeting minutes have been moved to one centralized location.
    - There is a link to BICI on the website for WHHP
    - Members only page (password protected page for PIE members only)
      - Members registry will be housed there. This will include island address, contact email and/or phone number if provided on the membership renewal form. This page will be read-only. Therefore members wishing to update their contact information will need to notify the communication committee via the active link to the new PIE email address ([pie@palmislandstates.org](mailto:pie@palmislandstates.org)).
      - Lindsay has a spreadsheet containing all consented PIE member contact information and agreed to send to the PIE communication committee to upload the information.
      - Heather will be forwarding the login credentials to the communication committee for the following PIE social media accounts: Facebook, Twitter and Instagram. The committee will be integrating the social media accounts to the website in the near future.
    - **NOTICE TO PIE MEMBERS** - the communications committee is seeking pictures for the Street Dance and golf cart parade. If you have pictures that can upload to the website then please email them to [pie@palmislandstates.org](mailto:pie@palmislandstates.org).
5. Committee Reports:
  - Info Central (Sally Johnson):
    - New fire house – A new property will need to be identified and procured for the building of the new fire house on the island. To date, it is unknown if a new property has been identified. The new structure will be a 2-story building with the requirement to complete construction within 2 years from breaking ground. The new fire station will be funded by the county.
    - The committee apologized to PIE members that work daytime and couldn't attend the recent events by the Info Central Speaker events due to their scheduled times being during daytime (working hours).

- Findings from Fire Chief Bill Van Helden - The probability of island residence getting their ISO rating lowered is likely not possible. This is regardless of other outstanding issues such as water pressure testing and manned hours at the fire station. The largest factor impacting the ISO rating is the guarantee that the Englewood mainland fire station can transport the equipment over to the island necessary to control a fire upon an emergency within a specified time allotment. Due to tidal changes and other extenuating circumstances, the ability to meet this requirement is obsolete. It was also noted that in cases of human safety, the island 2 on-call fire fighters at Station #10 can enter the structure with only themselves present. It is important to note that when a call comes in to 911, you must state to alert fire station #10. 911 will then alert our local fire station. For tropical storms and incidences of ultra-low tide, it was noted that the Englewood fire station transported and left a lot of equipment on the island because they knew that they would not be able to get trucks over during high winds and times of ultra-low tide. Lou Ellen commented on general fire safety during times of high risk for wild fires. Plant debris and palms need to be maintained by home owners and general property owners to prevent incidents of brush fires on the island.
    - Social Committee (Jeff Bisgrove):
      - Recap of Street Dance – There was a good turnout for the Street Dance with 103 attendees (70 PIE members, 21 guests, 12 walk -in’s.
      - Plans for Band in the Sand - The event is scheduled for March 30<sup>th</sup> from 6-10 PM. Admission in 2017 was \$5 per person and will remain the same for 2018. Of the available budget, \$900 is needed for the band, but \$300 additional funds will be needed for the port-a-potty’s and various other expenses. Motion to approve the additional \$300 to the budget for the Band in Sand event was made by Dave Mulvaney. Motion passed unanimously.
      - Future events – For the April PIE Board meeting, the committee will provide an outline for 2018 events along with proposed budgets to execute them.
    - Island Watch (Linda Cotherman):
      - New Fire Station – County Commissioners at their meeting scheduled for April 10 will appoint 5 members to the Charlotte County Fire District MSBU. Linda ascertained that the cost of land is not included in the initial proposed budget.
      - Road & Bridges MSTU – Jeff Bisgrove was recently appointed to the Don Pedro & Knight Island Streets and Drainage Advisory Board (Road & Bridges MSTU). Jeffery Jacobson is now Chair and Lindsay Yates is now Vice-Chair. There is now one seat that remains open on this MSTU. The Board of Commissioners will appoint same at their meeting on April 10<sup>th</sup>. The next Road & Bridges MSTU meeting will be held on April 30<sup>th</sup> at 9:30 AM San Casa Conference Room, 6874 San Casa Drive, Englewood.

- Update on motorized vehicle traffic on North Gulf Boulevard – There have been problems with the software to get the speeds/ accurate times due to a software update.
- Bridge repair – An RFP (Request for Proposal) for replacing damaged boards and sealing the wooden bridge will be going out in April.
- County Roads Survey - Results will be posted on the PIE website when received. Most people who completed the survey liked the roads the way they are and voted to continue shell road. Also voted if the MERT is pursued on North Gulf Blvd, it should be curved and not straight.
- Sewer Planning - There will be a Utilities Department Quarterly Update BCC meeting on April 15<sup>th</sup> at 1:00 PM at the Murdock Administration Center (18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte).
- Panama Blvd - Golf carts are not legal on Panama Boulevard. Tickets could be issued if a golf cart uses Panama Blvd or crosses Placida Rd to access the newly installed MERT. Dave Witters discussed the issue regarding lack of sufficient parking on Panama Boulevard. Linda stated that the five year lease agreement with the barge has been renewed.
- Water pressure testing - Lou Ellen noted that discussions to perform water pressure testing is ongoing.
- Security Committee (Jeff Bisgrove and Dave Mulvaney):
  - A \$1200 budget for the Holiday Deputy coverage was approved at the last PIE Board meeting.
  - Jeff & Dave had several meetings with Sheriff Ed, with the main topic being speeding. As a result of the report from the speed sign on North Gulf, Sheriff Ed now has a radar gun for his patrol car. Highest speed recorded was over 50 MPH. Also, he has changed his hours to be more visible on weekends, especially through spring break. It was agreed that the Island Watch committee will forward the speed recordings to the Security committee when received.
  - Off-hours deputy – According to the sheriff’s department, the rate for off-duty officers is \$45/hr and includes a vehicle. Procedure for hiring Deputies: request is made to Sheriff Office, deputies bid for the job. However there are no guarantees that a deputy will apply. Andy suggested that we counter the request for \$45/hour and ask for a flat \$400/hour for an overnight shift. Dave will submit the request.
  - Neighborhood Watch – Sheriff Ed felt that it might not be worth setting up due to the costs and duration of required training to establish this. However, he suggested consideration be given to forming golf-cart patrols where the patrols alert the Sheriff’s department on suspicious activity, set up chaperones for people coming across the ferry late at night or early in the AM, and asking neighbors to check on your homes when residents are out of town. After discussion due to liability reasons, the consensus of opinion was that all suspicious activities should be

reported immediately/directly to the Sheriff and PIE not be associated with the formation of patrols.

6. Old Business:

- Goals & Objectives -
  - Lou Ellen provided a list of comments submitted by the members at the annual meeting, However, the number of times each topic was stated was not recorded. Lindsay will make copies of the comments from the members and supply to Lou Ellen.

7. New Business

- Appoint Chairperson of Scholarship Committee. Lou Ellen motioned to appoint Heather Stout as chairperson of the Scholarship Committee. Motion unanimously approved.
- Communication Policy – Lou Ellen reminded Board members they cannot represent PIE (or indicate their status on the Board) without prior approval from the Board of Directors when communicating with governmental official and/or agencies.
- PIE Website – The Communications Committee will review procedures for posting on web site. Current policy: Both the President and Corresponding Secretary must approve requests prior to being posted by Webmaster.
- Newsletter – The Communications Committee proposed creating a monthly newsletter to send to members electronically through Mailchimp. It was decided to use Mailchimp because templates can be created that provide areas for text and active links to websites for self-educational purposes. The newsletter would be a means to keep members updated on island related events and issues reported from the Info Central and the Island Watch Committees. In addition, the newsletter would provide a synopsis on upcoming local off-island area activities for entertainment. Entertainment will be monitored for, our island, Boca Grande, Placida and Englewood. A test mock-up in Mailchimp will be presented to the Board at the April meeting.
- Request for Funds held by PIE on behalf of Gopher Tortoise Team – Motion was made by Lou Ellen to authorize the Treasurer to release the funds currently held by PIE ( \$3791.39) to the Gopher Tortoise Conservation Team. Motion approved unanimously.

8. Comments from Members (topics other than agenda items)

- Craig Baresel – Communication with Palm Island Transit. Craig has been making attempts to speak with Palm Island Transit. A formal meeting has not yet been accepted by Palm Island Transit.

- Andy - After hours ferry transportation is available for up to 1.5 hours for \$50 and \$200 for service any time of night.
- Dave Mulvaney – Although it was previously unknown to residents, Charlotte County Sheriff's Office had previously been recording video at the ferry landing due to theft occurring on golf carts. Charlotte County Sheriff's Office will not pay for this anymore.
- Iguana's becoming aggressive on S Gulf Boulevard and Bocilla Drive. FWC is the agency to contact regarding these invasive animals.
- Comments/Suggestions – Lindsay Yates commented that the reflective house numbers signs that the fire department likes are available at no charge. Regarding charitable contributions, donations were not included in the 2018 PIE budget. However, the social committee can consider doing fundraisers to support this.

**Motioned to adjourn: 6:56 PM, called by Lou Ellen.** Unanimously approved.

Respectfully Submitted, Monica Errico - Secretary